

C. C. Lane

BY-LAWS

OF

Haverhill Commandery

OF

KNIGHTS TEMPLAR AND APPENDANT ORDERS.

Haverhill, Mass., 1865.

BOSTON:

GEO. C. RAND & AVERY, PRINTERS, NO. 3 CORNHILL.
1865.

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ARTICLE I.

OF WHOM COMPOSED.

The "Haverhill Commandery of Knights Templar and Appendant Orders" shall consist of a Grand Commander, Generalissimo, Captain General, Prelate, Senior Warden, Junior Warden, Treasurer, Recorder, Sword Bearer, Standard Bearer, Warder, three Captains of the Guards, Armorer, and Sentinel, and as many Knights as a majority of the members shall from time to time determine.

ARTICLE II.

STATED MEETINGS.

The Stated Meetings of the Commandery shall be holden on the second Tuesday of each month, at such hour as the Commander shall order, — *Provided*, that during the summer months the meetings may be suspended by vote of the Commandery.

ARTICLE III.

OFFICERS — HOW AND WHEN CHOSEN.

The first eight Officers enumerated in Section I. shall be elected by written ballot at the Stated Meeting in October of each year. Two-thirds of the ballots cast shall be necessary for a choice. The remaining Officers shall be appointed by the Grand Commander immediately after his installation.

ARTICLE IV.

INSTALLATION OF OFFICERS.

The Officers elected shall be installed as soon after their election as practicable, and all Officers shall retain their offices until their successors are regularly installed.

ARTICLE V.

VACANCIES — HOW FILLED.

Vacancies occurring between the Annual Meetings, in consequence of the death or resignation of any Officer, or from any other reason, shall be filled at the next Stated Meeting after such vacancy shall occur, in the same way and manner as prescribed in Section III.

ARTICLE VI.

STANDING COMMITTEE ON FINANCES, ETC.

The first three Officers of the Commandery shall be a Standing Committee, whose duty it shall be to audit and approve all bills against the Commandery, examine the Treasurer's and Recorder's accounts, and report a written statement of the same at the Annual Stated Meeting in October, which report, if accepted by the Commandery, shall be inserted in the records. This Committee shall have charge of all books and papers belonging to the Commandery, except such as are required in the Asylum from time to time, which books and papers they shall keep deposited in some fire-proof safe, at all times, when not needed for examination. This Committee shall also examine and decide all excuses for the breach of these By-Laws, and transact generally the financial concerns of the Commandery.

ARTICLE VII.

NOTIFICATIONS.

Every Member shall be notified of each Stated Meeting of the Commandery, by a written or printed notice, signed by the Recorder, stating the time and place of meeting, and name of

every candidate for the Orders or Membership, which notification shall be closely sealed and delivered to each Member of the Commandery, personally, or left at his residence or place of business, or deposited in the Haverhill Post Office. Special Meetings may be notified in the same way, or personally, by the Recorder, as he may elect. Members residing out of the Village, who shall request it, shall be notified at least three days before each Stated Communication, (by mail or otherwise, as they may direct,) and of Special Meetings as soon as practicable after they are ordered.

The Commander may, at his discretion, order the Recorder to add to the notification of any Meeting, "A Summons," in which case any Member failing to attend shall forfeit his Membership, unless for good reasons he be excused by a two-thirds vote of the Commandery.

ARTICLE VIII.

DUTIES OF OFFICERS.

The Armorer shall have in charge all the furniture, regalia, and arms of the Commandery, see that they are kept in good order and fit for use; and, at the Annual Election of Officers, he shall report in writing to the Standing Committee the condition of all articles in this department.

The Sentinel shall guard with vigilance the avenues to the Asylum, give the alarm when necessary, and discharge such other duties as may be required of him by the Grand Commander.

The duties of all other Officers shall be those prescribed in the Ritual.

The Recorder, Armorer, and Sentinel shall receive such compensation for their services as the Commandery may from time to time determine.

ARTICLE IX.

APPLICATIONS.

All applications for the Orders shall be made in writing, and signed by the Applicant, in the following form: —

TO THE OFFICERS AND MEMBERS OF THE HAVERHILL COMMANDERY OF KNIGHTS TEMPLAR AND APPENDANT ORDERS:

I, the subscriber, of _____, in the State of _____, having, in duly constituted Masonic Institutions, regularly received the degrees of E. A.; F. C.; M. M.; M. M. M.; P. M.; M. E. M.; and Royal Arch Mason, and having an earnest desire to progress in knowledge and usefulness, do hereby offer myself as a Candidate for the Orders conferred in your Commandery, and promise my sincere endeavor, if admitted, to conform to all your requirements.

My place of Residence is _____

Occupation, _____

HAVERHILL, MASS., _____, A. D. 186____.

We, the subscribers, Royal Arch Masons of regular standing, do

hereby certify that we are acquainted with Companion _____ the above applicant; that we have known him to be a regular Royal Arch Mason, and believe he is worthy the honor he solicits.

HAVERHILL, MASS., _____, A. D. 186__.

Such application shall be accompanied with the fee for the Orders, and shall be presented, read, and referred to a special Committee, at a Stated Meeting, and no ballot shall be had thereon within fourteen days, except in bona fide cases of emergency; when a report may be made, and a ballot had, on the reception of a Dispensation therefor. The unanimous vote of all the members present shall be necessary to the reception of a Candidate. In no case shall the Committee report on a Candidate for the Orders until his written application, in due form, with the fee, is in the hands of the Recorder; and no ballot shall be taken upon the application of a Candidate, unless his name shall have been inserted in the notifications for the meeting at which the balloting takes place.

ARTICLE X.

FEEs.

The Fee for the Orders shall be Forty-five Dollars; and for a Diploma, Two Dollars, — One

Dollar of which shall go to the Recorder. The Fee for Membership shall be Five Dollars; which Fee shall be paid when such application is made. When an application for the Orders or Membership is rejected, the accompanying Fee shall be immediately returned. If an elected Applicant does not present himself to receive the Orders within six months after his election, the Fee shall be forfeited to the Commandery, and such Applicant can only be admitted by a new petition, which must take the usual course; except in cases of sickness or unavoidable absence, when the Fee may be returned, or the Orders conferred, by a two-thirds vote of the Commandery.

ARTICLE XI.

DUES.

Each Member shall pay into the funds of the Commandery Two Dollars per annum, in equal quarterly payments, at the Stated Meetings in January, April, July, and October.

Members whose dues shall remain unpaid for the space of one year, and who shall neglect to pay the same thereafter, (when requested so to do by the Recorder,) or give some satisfactory excuse for non-payment to the Commandery, shall forfeit their Membership. Such suspended

Members shall be reinstated only upon payment of all back dues (including the time for which they were suspended), and by a two-thirds vote of the Commandery. This Article shall not apply to any Members who may be in the service of the United States, in the Army or Navy, during time of war, or to such as may be absent at sea, unless by a special vote of the Commandery.

ARTICLE XII.

MEMBERSHIP.

Those receiving the Orders in this Commandery may become Members of the same by a two-thirds hand ballot in their favor, provided they make application on or before the next Stated Meeting after receiving the Orders; but no one shall be entitled to the privileges of a Member until he has signed the By-Laws, and paid the Fee of Five Dollars prescribed in Article X.

All other applications for Membership shall be made in writing, accompanied by the Fee (Five Dollars), and take the same course as an application for the Orders.

ARTICLE XIII.

PERMANENT AND HONORARY MEMBERS.

Any Member, by the payment of Thirty Dollars, may become a permanent Member of the

Commandery, and shall have every right and privilege that pertains to the Members generally, without any payment of quarterly dues. Knights Templar who have been eminently useful to the institution generally, or to this Commandery particularly, may be admitted Honorary Members by being proposed and balloted for in the same manner as provided for full members; and such Members shall not be subject to pay any dues and assessments, but may, notwithstanding, enjoy all the rights and privileges of Members.

ARTICLE XIV.

USE OF ARMORY.

Any Member using a case in the armory of the Commandery for keeping his regalia, shall pay therefor the sum of two and one-half dollars. If for any reason he shall cease to use such accommodation, his right to such case shall revert to the Commandery.

ARTICLE XV.

WITHDRAWAL.

A Member wishing to withdraw his Membership must make a written application, stating his reasons therefor, when, if his dues be paid, he may be honorably discharged by a vote of the Commandery.

ARTICLE XVI.

FUNDS.

The Recorder shall pay over to the Treasurer, at the close of each meeting, or as soon after as possible, all funds in his hands belonging to the Commandery. Whenever the funds in the hands of the Treasurer, not required for the immediate expenditures of the Commandery, shall amount to one hundred dollars, he shall immediately deposit the same in the Haverhill Savings Bank, in his name as Treasurer of *Haverhill Commandery of Knights Templar*, and such money shall not be drawn, except by vote of the Commandery.

ARTICLE XVII.

UNIFORM.

The Uniform of this Commandery shall consist of black coat, waistcoat, pantaloons, and boots; chapeau, with one white and two black ostrich plumes; sword, with helmet hilt, and silver-plated scabbard, suspended from a black belt, with silver-plated trimmings; black velvet sash, with star, and trimmed with silver lace; and buff gauntlets; also a fatigue cap, navy form, with two rows of silver lace around it, and red cross, set in silver, upon the front. It shall be the duty of each Member to provide himself

with this uniform as soon as convenient; and no member shall be admitted into the line unless provided with at least a fatigue cap, sword, belt, gloves, and black or dark suit.

ARTICLE XVIII.

SECRECY.

Any Member who shall reveal the name of a Sir Knight who may have opposed the reception of an Applicant for the Orders shall be expelled. Any visiting Sir Knight guilty of a violation of this Article shall be ever after excluded from a seat in this Commandery. No Sir Knight shall reveal the name of a petitioner to this Commandery for the Orders to any person except a Knight Templar in good and regular standing. Immediately after every rejection, as aforesaid, the Grand Commander shall cause this Article to be read in open Commandery.

ARTICLE XIX.

ALTERATION OR AMENDMENT.

No alteration or amendment of these By-Laws shall be made until the same shall have been reduced to writing, presented, read, and referred to a special Committee at a stated meeting; when, if three-fourths of the members present consent, the amendment shall be adopted.

OFFICERS FOR 1864-5.

—+333—

SIR GEO. WINGATE CHASE.....	Grand Commander.
SIR CHARLES W. CHASE.....	Generalissimo.
SIR JOHN P. RANDALL	Capt. Général.
REV. SIR CHARLES H. SEYMOUR....	Prelate.
SIR FRANCIS J. STEVENS.....	Senior Warden.
SIR JAMES E. GALE.....	Junior Warden.
SIR GEORGE S. CHASE.....	Treasurer.
SIR WILLIAM B. EATON.....	Recorder.
SIR GEORGE H. HOYT.....	Sword Bearer.
SIR SAMUEL S. HILL.....	Stand. Bearer.
SIR DAVID B. TENNEY.....	Warden.
SIR BENJAMIN F. LEIGHTON.....	} Captains of Guards.
SIR NATHANIEL K. JOHNSON....	
SIR DANIEL FITTS.....	
SIR CHARLES BLANCHARD.....	Armorer.
SIR EDWIN M. HINES.....	Organist.
SIR ALBERT G. BRADLEY.....	Sentinel.

LIST OF MEMBERS.

CHARTER MEMBERS.

GEO. WINGATE CHASE,	GEO. H. HOYT,
CHAS. W. CHASE,	REV. GEO. W. CAMPBELL,
JOHN P. RANDALL,	CALVIN HOW,
F. J. STEVENS,	FRANK C. SWAN.
JAMES E. GALE,	

INITIATES OF HAVERHILL COMMANDERY.

	Created Kt. of R. C.	Created K. T. and K. of M.
D. B. Tenney,	June 11, 1863.	July 7, 1863.
Wm. B. Eaton,	" "	" "
N. K. Johnson,	" "	" "
Albert G. Bradley,	" "	" "
Rev. C. H. Seymour,	" "	" "
J. R. Prescott,	" "	July 7, 1863.
Charles R. Evans,	" "	July 14, 1863.
Alvah Whittier,	" "	" "
George Poor,	" "	" "
John Anderson,	" "	" "
Dudley Porter,	" "	" "
Daniel Fitts,	" "	" "
L. C. Wadleigh,	" "	July 21, 1863.
Edmund Kimball,	" "	" "

	Created Kt. of R. C.	Created K. T. and K. of M.
William A. Brooks,	June 11, 1863.	July 21, 1863.
Samuel S. Hill,	" "	" "
William H. Smith,	June 11, 1865.	July 21, 1863.
Thaddeus Bullen,	" "	" "
David A. Sleeper,	July 28, 1863.	Aug. 27, 1863.
Allison Wheeler,	" "	" "
B. F. Leighton,	" "	" "
Geo. B. Cogswell,	Sept. 5, 1863.	Sept. 5, 1863.
Hiram Smart, jr.,	Sept. 8, 1863.	Sept. 15, 1863.
Josiah F. Bly,	" "	" "
John B. Richardson,	Oct. 6, 1863.	Oct. 20, 1864.
George S. Chase,	" "	" "
George Cogswell,	Oct. 20, 1863.	Oct. 20, 1863.
C. C. Philbrick,	" "	" "
George W. Wallace,	Jan. 12, 1864.	Feb. 9, 1864.
James H. Carleton,	" "	" "
Carlos P. Messer,	Jan. 26, 1864.	" "
James N. George,	" "	" "
L. M. Barker, memb'ship,	March 8, 1864.	
John M. Poor,	April 12, 1864.	May 10, 1864.
Charles H. Coffin,	" "	" "
B. F. Darling,	May 31, 1864.	June 7, 1864.
John D. Kimball,	" "	" "
A. W. Cram,	" "	" "
James R. Nichols,	June 14, 1864.	June 14, 1864.
L. D. Judkins,	" "	" "
Jona. Blanchard,	" "	" "
Charles Blanchard,	" "	" "
Alvah S. Shedd,	" "	" "
E. A. Bradley,	" "	" "
J. N. Willett,	" "	" "
Wm. H. Turner,	" "	" "

	Created Kt. of R. C.	Created K. T. and K. of M.
Thomas F. Newton,	Sept. 6, 1864.	Sept. 6, 1864.
James F. West,	Oct. 11, 1864.	Oct. 11, 1864.
A. S. Hodgkins,	" "	" "
S. W. Hopkinson,	" "	" "
E. M. Littlefield,	" "	" "
E. M. Hines,	" "	" "
Daniel F. Fitts,	" "	" "
Tobias P. Mitchell,	" "	" "
Calvin Smith,	Dec. 6, 1864.	Dec. 15, 1864.
L. V. Spaulding,	" "	" "
Milton Chase,	" "	" "
Thomas Dustin,	Dec. 27, 1864.	Jan. 3, 1865.
Milton G. Tenney,	" "	Feb. 28, 1865.
Luther F. Carter,	" "	" "
R. Stuart Chase,	" "	Jan. 3, 1865.
E. B. Littlefield,	" "	" "
Otis W. Butters,	" "	" "
Levi S. Bartlett,	Jan. 10, 1865.	Jan. 17, 1865.
John T. Clark,	" "	" "
John Bowditch,	" "	" "
Eugene H. Bowditch,	" "	" "
Andrew J. Cilley,	" "	" "
Arvida M. Vance,	Feb. 14, 1865.	Feb. 14, 1865.

COPY OF THE CHARTER

OF

HAVERHILL COMMANDERY.

From the East of the Grand Encampment of Massachusetts and Rhode Island.

M. E. WM. S. GARDNER, GRAND MASTER.

WHEREAS: A petition has been presented to us, signed by George W. Chase, John P. Randall, James E. Gale, George W. Campbell, George H. Hoyt, Daniel Fitts, Chas. W. Chase, Frank C. Swan, Calvin How, F. J. Stevens, Charles R. Evans, Knights Templar, residing in Haverhill or vicinity, in the County of Essex, and Commonwealth of Massachusetts, praying that a Charter be granted to them, authorizing and empowering them to open and hold an Encampment of Knights Templar, in said town; and, whereas, said petition was, on the twenty-sixth day of October, A. D. one thousand eight hundred and sixty-three, duly submitted to, and considered by, our said Grand Encampment, in open session; and, it appearing that the rules and regulations in such case made and provided have been fully complied with, an order was passed authorizing the prayer of the Petition to be granted.

NOW KNOW YE, that we, the Grand Encampment of Massachusetts and Rhode Island, reposing special confidence and trust in the fidelity, zeal, and Masonic skill, of the Petitioners aforesaid, and for the purpose of diffusing the benefits of the Order, and promoting the happiness of its members, do, by these presents, constitute and establish the said petitioners, their associates, and successors, into an Encampment of Knights Templar and the appendant orders, by the name of

**HAVERHILL COMMANDERY OF KNIGHTS TEMPLAR
AND APPENDANT ORDERS,**

with full and adequate powers to confer the several orders of Knights of the Red Cross, Knights Templar, and Knights of Malta, upon such person or persons, possessing the requisite qualifications, as they may think proper; and the said petitioners having selected the following Knights for the officers of said Encampment, we do hereby appoint Sir George W. Chase first Eminent Commander, Sir Chas. W. Chase first Generalissimo, and Sir John P. Randall first Captain General of said Encampment, with the continuance of the aforesaid powers and privileges to said petitioners and their successors FOREVER; said Encampment to take rank and precedence from the thirteenth day of May, 1863, under our jurisdiction.

Provided, nevertheless, that said officers and members, and their successors, in said Encampment, pay due respect to our said Grand Encampment, and to the Constitutions and edicts thereof, and in no way remove the ancient Landmarks of our order; other-

wise this Charter, and all things therein contained, to be void and of no effect.

Given at the City of Boston, in the Commonwealth of Massachusetts, this nineteenth day of November, in the year of our Lord one thousand eight hundred and sixty-three, and of our Order seven hundred and forty-five.

By order of the Grand Encampment of Massachusetts and Rhode Island.

Attest,

SOLON THORNTON, *Grand Recorder.*

(Copy.)

RULES,

Derived from the Constitution and Edicts of the Grand Encampment of Knights Templar and Appendant Orders of Massachusetts and Rhode Island.

1. Grand Commanders, Generalissimos, Captains-General, for the time being, of subordinate Encampments, being unable to attend the Assemblies of the Grand Encampment in person, shall have the power to appoint a proxy, who shall be entitled to all the rights and privileges of his constituent, except that of taking his rank in the Grand Encampment. Such proxy must, at the time of his appointment, be a member of the *same* subordinate Encampment as his principal, and a Templar of not less than three years' standing, and must present a properly authenticated certificate of his appointment.

2. Every subordinate Encampment shall assemble at least quarterly, for improvement and business.

3. The first eight officers in a subordinate Encampment must be elected by written ballot; the others may be appointed by the Grand Commander at the pleasure of the Encampment.

4. The title of the first officer of a subordinate Encampment is "Most Eminent Grand Commander."

5. "The officers of every subordinate Encampment before installation, and every candidate upon admission, shall take the following obligation: viz., I, _____, promise and vow that I will support and maintain the Constitution of the Grand Encampment of Knights Templar and the Appendant Orders of Massachusetts and Rhode Island, and the Constitution of the Grand Encampment of the United States of America, so far as the same shall conform to the Ancient Landmarks of the Order."

6. Each subordinate Encampment shall pay to the Grand Encampment (in October) five dollars for every Knight created, and an annual fee of three dollars.

7. No subordinate Encampment shall confer the Orders of Knighthood for a less sum than thirty dollars.

8. A subordinate Encampment cannot confer the Orders of Knighthood upon any sojourner from any State or place in which there is an Encampment regularly established, except by consent of the Encampment having jurisdiction.

9. Any Encampment may take cognizance of the conduct of sojourning Knights.

10. "In every Assembly of Knights, all questions, except the admission of candidates and members, and of matters specially reserved by the By-laws, shall be decided by a majority vote, the presiding officer, if a member, being entitled to one vote, and, in case of a tie, to the casting vote."

11. "All Councils and Encampments should be opened and closed in due and ancient form; and Encampments, with devotion."

12. No person can receive the Orders of Knighthood in this jurisdiction, unless proposed at a previous meeting, and balloted for in the usual way prescribed in other Masonic institutions. A hand vote is in no case to be considered a ballot to admit a candidate. The balloting must be unanimously in his favor.

13. "Every subordinate Encampment shall have exclusive jurisdiction for receiving applications for, and conferring the Orders of Knighthood, over all territory lying nearer the usual travelled routes to its place of meeting than to that of any other Encampment, provided that any Encampment may waive this jurisdiction in favor of any person desirous to apply to any other Encampment."